

NOTE: For the tax period, please be sure to enter the numbers in the correct format. Examples: If you are filing for April 2004, the numbers should be 200404. If you are filing for June 2004, the numbers should be 200406. The “20” has been hardcoded for your convenience.

MISSOURI DEPT. OF REVENUE EMPLOYER'S RETURN OF INCOME TAXES WITHHELD		FORM MO-941 (REV. 11-2003)	FILING FREQUENCY DUE ON OR BEFORE	1. Withholding This Period \$	0 0
MO TAX ID NUMBER		FOR TAX PERIOD (CC,YY/MM)	2 0	2. Compensation Deduction \$	0 0
FEIN				3. Previous Overpay/ Payments \$	0 0
BUSINESS NAME				4. Balance Due \$	0 0
OWNER'S NAME				5. Additions to Tax (see Instructions) \$	0 0
MAILING ADDRESS (STREET, CITY, STATE, ZIP CODE)				6. Interest (see Instructions) \$	0 0
I have direct control, supervision, or responsibility for filing this return and payment of the tax due. Under penalties of perjury, I declare it is a true, accurate, and complete return.				7. Total Amount Due (U.S. funds only) \$	0 0
AUTHORIZED SIGNATURE		DATE		DOR USE ONLY	
MAIL REMITTANCE AND RETURN TO: Missouri Department of Revenue, P.O. Box 999, Jefferson City, Missouri 65108-0999.				*	
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MO 860-1120 (11-2003) (1895)

INSTRUCTIONS FOR COMPLETING FORM MO-941, EMPLOYER'S RETURN OF INCOME TAXES WITHHELD

Use the correct return.

1. Enter the amount of employer withholding tax for the period on Line 1.
2. Enter the compensation deduction for timely payment made on Line 2. (Compensation should be taken on the amount entered on Line 1.)
3. Enter previous overpayments/credits on Line 3.
4. Compute balance due. Subtract Lines 2 and 3 from Line 1 and enter the difference on Line 4.
5. Compute additions to tax, if applicable, and enter on Line 5.
 - A. For failure to pay withholding tax by the due date — subtract Line 3 from Line 1 and multiply the result by 5 percent; or
 - B. For failure to file your return by the due date — subtract Line 3 from Line 1 and multiply the result by 5 percent for each month late, not to exceed 25 percent.
6. Compute interest, if applicable, and enter on Line 6. Divide the annual interest rate by 365 (366 for leap years) to obtain the daily interest rate. Then subtract Line 3 from Line 1 and multiply the result by the daily interest rate for each day late.

This year's interest rate is posted on our web site.

7. Compute total amount due. Add Lines 4, 5, and 6 and enter on Line 7.

Mail your remittance and return to: Missouri Department of Revenue, P.O. Box 999, Jefferson City, MO 65108-0999 payable to Missouri Director of Revenue and include your Missouri Tax I.D. Number in the lower left area of your check (U.S. funds only).

NOTE: An amended return, Form MO-941X, must be filed if the amount of tax withheld for a particular period is **less** than the original employer withholding tax reported for that period. An amended return, Form MO-941U, must be filed if the amount of tax withheld for a particular period is **more** than the original withholding tax reported for that period. Use a separate Form MO-941X or MO-941U, for each period to be amended.